

Minutes Board Meeting MultiPark
2010-09-01 kl 12.00

Present: Hjalmar Bjartmarz
Anders Björklund
Patrik Brundin
Ingemar Carlstedt
Martha Escobar
Martina Holst
Susanne Iwarsson
Elisabet Londos
Cecilia Lundberg
Per Odin (via telephone until 12.45)
Roger Olsson
Andreas Puschmann
Jens Schouenborg
Absent: Deniz Kirik

§1. Opening of the Meeting

Patrik Brundin welcomes everybody and starts the meeting.

§2. Election of "Justeringsperson"

Elisabet Londos was assigned as "Justeringsperson"

§3. Approval of the agenda

Points included in the agenda were approved including the change to point 6 communicated on 2010-08-31.

§4. Information

- Logo
The steering group *decided* to contact a graphic designer in order to create a logo for MultiPark.
- Office
Roger Olsson *has been granted 1-year* rent costs for a shared office on A10 (room A1057a).
- Procurement
The process is ongoing and publication of the Invitations to Tender is expected to be by the middle of September, 2010.
- Recruitment
Director of Studies for Graduate School. It has been announced with deadline on September the 15th. Three possible candidates have contacted Susanne Iwarsson. An amendment has been made to the ad in order to allow people employed at Region Skåne to apply for the position.
Assistant Professor/Junior group Leader. This position has not yet been announced, but should soon be. It was *decided* that to publish the advertisement

both online and in print (Nature) to increase visibility. The steering group *will decide* on the size and specifications of the advertisement depending on the costs.

Administrative personnel. The recruitment process regarding an administrator within the basic science part of Multipark is ongoing and candidates for interviews are currently being selected among 54 applicants. P Odin reported that the process regarding the recruitment of the person associated with the clinical core of MultiPark (50% position) is still ongoing and is dependent upon the Head of the Department IKVL accepting the creation of a full time position (partly financed by the Swedish Parkinson Academy).

- Strategic recruitments

Possible candidates have been contacted. It is still unclear what should be the administrative and decision making steps undertaken for strategic recruitments. This is currently being discussed with the Dean of the Faculty of Medicine. Regarding the inventory of people working in the field of Health and Care Sciences, the process is still ongoing. Recruitment of a senior researcher within rehabilitation medicine has been explored jointly with Region Skåne.

- From Meeting with the Dean held 2010-08-20

The Dean had requested a meeting to initiate discussions regarding the budget for 2011 together with other strategic research areas and Heads of the departments at the Faculty of Medicine. It was clear from the meeting that the Dean wants to involve the department heads at an early stage in the recruitment process and that the Faculty strives for joint recruitment among the different strategic research areas.

§5. Decision on travel grants (enclosure 1).

It was *decided* to support the proposal to award travel grants (amounting to a maximum of 200.000 SEK during 2010) to increase the visibility of MultiPark (see enclosure). In addition to the criteria proposed it was also *decided* to include site visits with a clear purpose and official invitation from the host (i.e. to learn new techniques). It was also *decided* that the awardees should acknowledge MultiPark in presentations and posters to guarantee the international promotion of MultiPark.

§6. Decision regarding the procedure to handle applications for the current calls (enclosure 2)

- About 3rd year postdoc

It was *decided* that interviews will be part of the process and that two referees should be present at the interviews. It was also *decided* to evaluate the future career prospects of the candidate. Feedback to the applicants will be based on the score and short general statement.

- About returning postdoc

The same remarks apply to this call as for the 3rd year postdoc. In addition, it was *decided* to ask for reference letters from two senior researchers, one of them from the supervisor abroad.

§7. Meeting in November

The November meeting will take place on November the 16th 12-14.

§11. Matters arising

The call for infrastructure will be announced in the homepage and the MedFak bulletin as soon as possible.

S Iwarsson informed about the meeting that took place in the beginning of the week to start the process of defining infrastructure needs for the clinical/health and care sciences cores of MultiPark. An important aspect to take into account is the ongoing process to recruit a Professor in Medical Statistics initiated by EpiHealth. Consequently, the needs in this area for MultiPark need to be defined within short, to make benefit of a potential joint effort with EpiHealth.

Justeras

Elisabet Londres 2010-09-09

Elisabet Londres

SATSNING PÅ RESEBIDRAG

Patrik Brundin; Susanne Iwarsson

Vi vill föreslå denna satsning som en sätt att synliggöra MultiPark. Vårt förslag är att max 200 000 SEK skall delas ut som stipendier. Vi föreslår att stipendiebeloppet skall vara 7000 SEK för resor inom Europa och 15 000 SEK för resor utanför Europa.

Sökande skall vara anknutet med en eller flera av grupperna som tillhör MultiPark. Stipendiet skall täcka resekostnader för forskare som deltar i kurser eller som presenterar sina resultat på internationella möten. Kursens eller presentationens innehåll måste vara av relevans för MultiParks forskningsprogram.

Vi föreslår att ansökningarna ska kunna granskas löpande (inga deadlines) och att beslut om eventuell tilldelning skall tas av styrgruppen.

FÖRSLAG BEDÖMNINGSPROCEDUR VID INKOMNA ANSÖKNINGAR

1. Två personer från rekryteringsgruppen gör en gemensam skriftlig bedömning av ansökan i förhållande till fastställd checklista
2. Extern bedömare anlitas om medlemmarna i rekryteringsgruppen är jäviga
3. Beslut om intervju i rekryteringsgruppen
4. Underlag till styrelsen
5. Föredragning och beslut i styrelsen

In English

1. A written evaluation of the application, on the basis of the criteria specified below, is carried out by two members of the recruitment group
2. In case of conflict of interest external referees will be contacted
3. Decision regarding interview at recruitment group level
4. Evaluation is sent to the board
5. Report and decision at the board meeting

EVALUATION CRITERIA

Proposed criteria for evaluation of “*Third Year Postdoc*” applications

A. Eligibility

- | | | |
|--|-----|----|
| 1. Topic falls within relevant research area | yes | no |
| 2. Postdoc for 15-24 months at submission | yes | no |
| 3. Project started but not finished | yes | no |
| 4. Project likely to be completed within the year | yes | no |
| 5. Funding situation clarified (according to announcement) | yes | no |

Award criterion: “Yes” on all 5 points

B. Quality of the project

Scored on the following points according to the following 5-graded scale:

- 5: Yes, absolutely
- 4: Yes, most likely
- 3. Probably
- 2. Probably not
- 1. No

- (a) Does the proposed project address an important question/challenge in its field?
- (b) Is the methodology state-of-the art and all in hand?
- (c) Is the proposed time line realistic?
- (d) Does the study hold promise to have significant impact in the field, and have the prospect of being published in a high profile/leading speciality journal?

Award criterion: A total score of at least 16 points, with a minimum score of 3 on each of the 5 points

C. The postdoc candidate

Should be evaluated as well suitable on basis of two criteria:

- (a) Past performance
- (b) Interview
- (c)Prospects for a successful scientific career

Proposed criteria for evaluation of “Returning Postdoc” applications

A. Eligibility

- | | |
|--|--------|
| 1. Topic falls within relevant research area | yes no |
| 3. PhD from a Swedish university | yes no |
| 3. Postdoc work outside Sweden for at least 18 months | yes no |
| 4. Postdoc work in Sweden less than 1 year after postdoc abroad | yes no |
| 6. Host group and funding situation clarified (see announcement) | yes no |

Award criterion: “Yes” on all 5 points

B. Quality of the project/planned work

Scored on the following points according to the following 5-graded scale:

- 5: Innovative and at the international forefront
- 4: Frontline in his/her research field
- 3. Well-designed and of clear interest in his/her research field
- 2. Solid but conventional
- 1. Weak and of limited interest

Award criterion:

The project/planned work should reach a score of 4 or 5 on this list.

C. The postdoc candidate

Should be evaluated as likely to start independent research within 2-3 years of returning and obtain a researcher position (in open competition) at the university, or at the national level, based on two criteria:

- (a) Past performance and publication track record
- (b) Interview
- (c) Letters of reference